
BILLING / PAYMENT INFORMATION

To avoid issues with processing your payment, please do not make a payment on the Resident Portal website before the start date of 10/01/2023.

We are pleased to offer many ways to pay assessments because of our banking relationships.

ACH / AUTO DEBIT *(Recommended)*

*****Please Note: Current ACH/Auto-Pay will not carryover to CiraNet, you will need to re-enroll*****

ACH/Auto Debit is the easiest way to pay for your assessments. Our ACH system automatically debits your account for the amount you choose when your assessment is due. Visit realmanage.com/residentportal to sign up online or call 1-866-473-2573 for assistance. *****IMPORTANT: You will not be able to enroll in ACH until after 09/15/2023.**

eCHECK / CREDIT CARD

You can make a one-time payment using eCheck (electronically debited from your checking account), Visa, MasterCard, American Express, or Discover (bank payment processing fees may apply). Log in to realmanage.com, go to "Access Portals"> "Resident/Owner Portal", from the main navigation, and choose "Make a Payment", or call 1-866-473-2573 to pay by phone.

CHECK

You can write a check payable to your association and mail it, along with your payment coupon, to the address listed below. Remember to please write your homeowner account number on the check. If your community bills via coupon, you will be receiving a statement for each assessment period for the remainder of the year and then coupon booklets again start 01/2024. If they bill via statement, you will receive a statement just prior to your assessment period.

Please mail checks to:

Payee: **Villages of Leacroft Homeowners Association, Inc.**
Address 1: c/o CiraConnect, LLC.
Address 2: PO BOX 620606, Orlando, FL 32862-0606

Be sure to include your name, property address, and account # R1017454L0817924 on your check. If you own more than one property, *please include a separate check for each property.*

YOUR BANK'S ONLINE BILL-PAY

If you pay your assessments through an online bill-pay service, please update the payee information of your community to include your new CiraNet account number and payment remittance address. The payee address and account number should be set up as shown below:

Payee: **Villages of Leacroft Homeowners Association, Inc.**
Address 1: c/o CiraConnect, LLC.
Address 2: PO BOX 620606, Orlando, FL 32862-0606
Account / Reference #: R1017454L0817924

OTHER DOCUMENTS

Any leasing, insurance, parking, clubhouse, census or other forms or documents will now be sent to:

Payee: **Villages of Leacroft Homeowners Association, Inc.**
Address 1: c/o RealManage
Address 2: PO BOX 803555, Dallas TX 75380

We look forward to providing continued excellence in service. Please do not hesitate to reach out to our Resident Services Group at (866) 473-2573 with any questions you may have regarding your account.

Sincerely,

Henderson Association Management / RealManage Charlotte Team